

## PSA Minutes for November 15, 2011

**Opening Prayer:** Ms. Cowling opened with a prayer at 6:50 pm

**Roll Call:** Present at the meeting were Ms. Cowling, Father O'Brien, Tracy Delmerico, MaryBeth Manny, Noreen Coughlin, Ruth Piperata, Kelly Bariteau, Marianne Hunter, Patti Patwell, John Piddock, Lisa Kelly and Jamie Sawyer

**Secretary's report:** nothing reported

**Treasurer's report:** November's updates:

<b>Fundraiser</b>	<b>Net Profit</b>	<b>Balance</b>
Bingo	\$2,002.78	\$9,386.70

- \$5,000 was taken out of Bingo to paid towards our goal
- Rollover the CD next month

The PSA has currently \$20,000

Expenses:

\$5,000 will be sent to pay the Rectory-mention above

\$500.00 towards the Script program

A motion to accept the Treasurer's Report-

Patti Patwell made a motion to accept and Jamie Sawyer 2nd

### **Committee Reports:**

**Sunshine:** Sent flowers to Mrs. Kennedy.

### **Race for Education:**

- 20% will be paid to Mr. and Mrs. Cole to purchase the race
- Current profit of \$13,000

**School Store:** reported

- Made approx. \$400.00

### **Silent Auction:**

- Getting ready to send out mailing for donations
- Theme- St. Patrick's Day
- Location: Albany County Club
- Concern: a trip bought from 2009 the family is asking to be reimbursed. Ms. Cowling and

- Tracy Delmerico will be writing a letter to the family regarding this concern
- Further Fundraisers will disclose that donations will not be reimbursed

**School Board:** reported the following:

- Talked regarding finances
- Reviewed Bingo food vendor-David Lockwood
- Update on the 50<sup>th</sup> Anniversary
- Next meeting November 21st

**Old Business:**

**A. Original Art Program-**

- Total orders \$1,000
- 92 orders out of 115 families
- Approx. \$300.00 will be going to Mrs. Cahill for the Art Program
- Concern: items will not be sent home with children due to gift requests

**B. Family Liturgy:**

- This years Family Liturgy was a great success
- We would like to thank Taylor Pultz for the outstanding speech he made
- Possible change in the ending time

**C. EGBA Discount Card**

- Cards are in the process of being printed by Curtis Printing
- Diane is doing a promotion- \$10.00 for 1 or 2 for \$15.00
- Selling them at the YMCA Family night

**D. Save Around Coupon Books**

- Books are in school
- Cost \$20.00
- No minimum
- Flyers will be sent out on Friday

**New Business:**

**A. Faculty and Staff Christmas Party**

- Date TBD
- Vote was made in motion to spend up to \$3,300.00 for the Faculty/Staff Lunch and Gifts
- All in Favor-YES

**B. School Web-site**

- Greg Sweet spoke about Dream Weaver
- Greg spoke about taking a look to update the website
- The current Host provider is a monthly fee of \$15.00
- Contact Management System Word Press

- Creating Tier of Users
- Re discuss with Tech Valley
- Ann Cowling spoke about using the Times Union
- Times Union will guarantee them advertising
- Currently have the web-site updated until a new web-site is develop
- Have a list of things that need to be updated before Open House
- Facebook will be removed ASAP

**C. Family Fun Night @ the YMCA 12/2/2011**

- Time: 6:00
- This will include pool, basketball courts, bouncy bounce and games
- Holy Spirit will have a booth set up

**D. Holiday Shop**

- Will be December 4, 2011
- Grades K-5<sup>th</sup>
- Still looking for donations

**E. Book Fair**

- Late night-looking to see is Tuesday night during the Christmas Carol

**F. Next Virtus training November 15, 2011 6:30-8:30pm in the school gym**

**Principal's Remarks:**

- Thanksgiving Liturgy- Thursday
- First responders will be invited
- Mrs. Leverone sent invitations to the military members
- Spelling Bee- begins tomorrow 11/16
- Catholic Charities- Sister Jane asked if any family in our school was affected by the floods
- Holy Spirit School will be sponsoring a family in Rotterdam
- A letter will be sent home introducing the substitute teacher for Mrs. Kennedy
- A discussion with the Student Council- to be a real force within the school and community
- School Reach is up and will be doing a test
- Now connected to Power School
- Report cards will be going home tomorrow K-8<sup>th</sup> grade
- Parent Conferences will be Wednesday and Thursday

**50<sup>th</sup> Anniversary**- Ann reported the following:

- History Committee has been getting booklets together

- Invitations have been sent to all the Sisters
- The committee received a gift from a Sister in Africa
- The Bishop is unable to come for the Mass but will be attending the dinner

**Parish News:** Father reported the following:

- Monday 11/21- Thanksgiving Prayer Service will be at 7:00pm

**Closing Prayer:** Father Joe closed the meeting with a prayer at 9:29pm

**Adjournment:** next meeting December 6<sup>th</sup> in the Library