

## PSA Minutes for December 6, 2011

**Opening Prayer:** Ms. Colangione opened with a prayer at 6:50 pm

**Roll Call:** Present at the meeting were Ms. Cowling, Father O'Brien, Tracy Delmerico, Noreen Coughlin, Ruth Piperata, Kelly Bariteau, Marianne Hunter, Patti Patwell, John Piddock, Greg Sweet, Jen Schmitz, Courtney Goyer, Lauren Chouinard and Diane DiGiorgio

**Secretary's report:**

- October's minutes: John Piddock made a motion and Lauren Chouinard 2<sup>nd</sup>
- November's minutes: Courtney Goyer made a motion and John Piddock 2<sup>nd</sup>

**Treasurer's report:** December's updates:

<b>Fundraiser</b>	<b>Net Profit</b>	<b>Balance</b>
Bingo	\$2,002.78	\$9,386.70

- Bingo attendance was down from 130 to approx. 120
- Bingo had an average of \$200.00 to \$300.00 a night depending on the Bell Jars
- Nothing to report on the Food Vendor. John and Noreen will update us
- Race for Education has a separate line on the report
- A check of \$5,000 was given towards school budget

The PSA has currently \$20,000

Expenses:

\$5,000 will be sent to pay the school budget-mention above  
\$500.00 towards the Script program

A motion to accept the Treasurer's Report was made-only one copy at the meeting

**Committee Reports:**

**Sunshine:**

- nothing sent out
- Mention regarding Mary Brady's husband-who is having eye surgery

**Race for Education:**

- \$16,300 total raised
- Current expenses under \$1,000, 20% given to race inventors Mr. and Mrs. Cole
- Sent out approx 1700 mailers
- Received approx. 60%
- The only other expense will be Curtis Printing
- After the purchase is made to the Cole's than the school will receive all the information and the CD
- This Monday will be a school wide party from 1:45-2:15pm
- Concern regarding thank you notes. A list of donators will be sent to each family
- Curtis Groff is looking to purchase an Xbox 360/kinetic system. He would like to include this into his physical education program

- A motion was made to send up to \$525.00 for the Xbox/Kinetic and Dance Party 3 game
- All in favor

**Silent Auction:**

- Getting ready to send out mailing for donations
- Theme- St. Patrick's Day
- Location: Albany County Club on March 17<sup>th</sup>
- Varieties of Dinner choices plus looking into some classic Irish dishes and h'orsedovers
- Not hiring a DJ this year but will play an IPOD
- Wine has been donated for the dinner portion
- Class basket themes will be worked on
- They would love to have the Auction paddles be Angels with Shamrocks and a prayer-made by Teddy Bear children
- Looking to have Irish dancers and Bag Piper
- Mr. Greg Sweet is working on the Silent Auction web
- 237 letters have been sent out for donation request

**School Board:** reported the following:

- School Board meeting postponed due to the Feasible Study

**Old Business:**

**A. Holiday Shop:**

- Donations totaled \$755.00- \$377.50 will be sent to Catholic Charities in Columbia County and \$377.50 to Concerns U in Rensselaer County
- Like to thank Mrs. Hayden for the beautiful stockings and Mrs. Stahlman for the flower arrangements
- Thank you to Mrs. Blake, Mrs. Lingat, Mrs. Lahr and all the volunteers

**B. EGBA Discount Card**

- 1 card sold
- Current promotion- \$10.00 for 1 or 3 for \$20.00
- They were put out at the YMCA Family night
- Curtis Printing gave us 500 instead 300
- Looking to promote at the Becker's Open House
- Will be added to the Holy Spirit School Web-site
- Tracy Delmerico will send out a email blast
- Each vendor participating will receive 5 EG Discount Card

**C. Save Around Coupon Books**

- 15 Books sold
- Cost \$20.00
- \$120.00 made
- Scripts will be coming into the office shortly

**D. Family Fun Night**

- Thank you to the YMCA for such a wonderful night

- Approx. 15 to 25 families attended- Ranging from Daycare to 6<sup>th</sup> grade
- Leslie from the YMCA suggested to hold the event in October or November

**E. School Web Site:**

- Greg Sweet has been updating the website
- Faculty needs to be updated
- The past School Board information has been removed in addition Facebook
- Calendar updated with both school events and lunch memo
- School Banking will be added
- Looking to add Memos-currently having trouble with Power School 7.2
- Looking to add an Upcoming event link

**New Business:**

**A. Faculty and Staff Christmas Party**

- November-vote was made in motion to spend up to \$3,300.00 for the Faculty/Staff Lunch and Gifts
- Staff requested to have the money spent on the dinner be put towards the Cooper Fund
- Bonuses will still be given to the faculty
- A motion was made to have \$550.00 donated towards the Cooper Fund-All in favor
- A motion was made to have an additional \$100.00 to be donated towards the Cooper-Fund- All in favor
- Noreen mention another family affected by the flood in Schoharie in need for clothes- 5 children under the age of six

**B. Valley Cats-**

- Looking to have the event held on June 28<sup>th</sup>-Thursday evening with Fireworks
- Concern to have it held on a weekday
- Tracy will ask if there is a give away on the 30<sup>th</sup> of June game

**C. Giffy Barbecue:**

- June 3<sup>rd</sup> open to the community
- They need approx. 3 ½ hours to set up before hand
- Father Joe will look if the 4-6pm time works on that Sunday

**Principal's Remarks:**

- Catholic Charities- Sister Jane asked if any family in our school was affected by the floods- Mother, two children (9yr, 2yr old) and her brother
- Ms Cowling has a list of information- some of the items needed are:

Art supplies for the 9 yr old

Sneakers for the 9 yr old

Toys for the 2 yr old

Brother is need of work boots

Mother is currently finishing courses and is looking for good clothes

Mother would also love to have a vacuum cleaner

- A motion was made to have \$100.00 in a form of a gift card or cash donated towards the

family- All in favor

- Information will be sent home on Friday
- An out of uniform for the Cooper fund will be on Monday December 12<sup>th</sup> for a cost of \$1.00
- Ann would like to thank the PSA for assisting in the Open House
- A mailing will be sent out to potential children within a 50 mile radius paid by the diocese
- A banner with the new logo will be given to the school, to be displayed by the diocese
- November 30<sup>th</sup> Ms Cowling, Ms Colangione and Mrs. Volleum went to a meeting
- The Diocese did a study and found out that there was a 5% drop in enrollment
- Thanking the Book Fair for a successful event. They were down \$200.00
- Working on School Reach

**Development Committee-** John Piddock reported-

- The committee would like to thank the PSA for assisting at the Open House
- We had approx. 20 families attend
- Ranging from Nursery-6<sup>th</sup> grade
- Next Open House will be January 29<sup>th</sup> from 2-4pm and then the week of March 4th

**50<sup>th</sup> Anniversary-** Ann reported the following:

- History Committee has been getting booklets together
- Upcoming events-Alumni Basketball Game in January

**Parish News:** Father reported the following:

- Bountiful Birthdays on Sunday, December 11<sup>th</sup> @ 9:30-10:45 am in the School Gym. An Advent Service opportunity. Boxes will be assembled for children living in area homeless shelters. Small birthday party items are needed. See Flyer.
- Reconciliation Service at Holy Spirit on Tuesday, December 13 @ 7pm
- Caroling and Cookies on Wednesday, December 14<sup>th</sup> 2 7-8PM in the School gym. See flyer
- Greening of the Church, Thursday, December 22<sup>nd</sup> at 6pm. All are welcome!
- Mass Schedule: Christmas Eve-4, 6, 8, 10 pm; Christmas Day 10am.
- Have a blessed and joyous Christmas!

**Closing Prayer:** Father Joe closed the meeting with a prayer at 8:50pm

**Adjournment:** next meeting January 3, 2012 in the Library